

## England Squash COVID-19 Club Risk Assessment

You should review and update this template in line with the specific situation and circumstances of your club/venue. This may mean adding or removing items from this risk assessment – ultimately it is your responsibility to ensure that this is comprehensive and correct for your club/venue.

Date of assessment	Person Undertaking Risk Assessment (COVID-19 Officer)	Club name	Facility Address	Club Activities	Risk Assessment Scope	Risk Assessment issue Number
14th Oct 2020	Andrew Brown	Chantry Squash and Racketball Club	Cricketfield Lane, Bishops Stortford CM23 2TD	<ul style="list-style-type: none"> <li>Playing squash and racketball</li> </ul>	<ul style="list-style-type: none"> <li>Squash/Racketball courts and access areas only</li> <li>All bar activity covered by separate risk assessment by BSST for the Charles Edwards Pavilion</li> </ul>	03
Persons Exposed e.g. Employee(s), Visitor, Member of Public etc.		Maximum Number of People Exposed		Frequency and Duration of Exposure		
members who play squash and racketball, coaches, BSST staff sharing common access areas		Up to 7 at one time, although usual maximum will be 4		Daily between 6am and 10pm Individual exposure 45-60 minutes		
Level of Risk: Index to RAG categorisation in the following risk assessment						
Low		Medium		High		

### Identified Risks:

- COVID-19 is highly infectious disease.
- Infection through lack of social distancing (1 metre minimum).
- Infection through droplets from individuals which could subsequently be inhaled into the lungs.
- Infection through touching a surface, object, or the hand of an infected individual that is contaminated with respiratory secretions and then touching their own mouth, nose or eyes.

Additional information can be found here:

- Public Health England Advice - <https://www.gov.uk/government/organisations/public-health-england>
- HSE Guidelines - <https://www.hse.gov.uk/news/coronavirus.htm>
- Safeguarding guidance - <https://thecpsu.org.uk/>

Area	Identified Risk	Actions to Control Risk	RAG status post-control			Actioned Y/N	Further Controls/Action Required
			Green	Amber	Red		
1. GOVERNANCE & MANAGEMENT	1.1 Inadequate procedures to keep participants safe	Site visit to work through England Squash checklist on 15 <sup>th</sup> July. Clear COVID-19 secure plan prepared. Compile risk assessment and review and update as required. Zoom meeting to review Risk Assessment, COVID-19 plan and re-opening communications.				Y	Update risk assessment as guidance changes
	1.2 Inadequate procedures to keep participants safe	Clear Covid-19 secure playing protocols issued to members by email and posted to club website				Y	Procedures and risk assessment to be loaded to website
	1.3 Processes not Applied	Send email to members with summary of new procedures. Emphasise to members their personal responsibility to keep themselves and others safe. Removal of members who do not adhere to processes from booking system.				Y	Squash committee members to monitor when they are at the club and take enforcement action if necessary
	1.4 Members unaware of new infection controls	Clear and frequent communications with members. Initial email to members in week before courts open to check contact details to tell them that new procedures are being developed Circulation of new procedures before courts open England Squash posters to be put in corridor outside courts				Y	Reminders/reinforcement messages to be issued if necessary

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/Action Required
2. CLUB ENVIRONMENT	2.1 Infection	Signage in all circulation areas including reminders regarding social distancing.				Y	Effectiveness to be reviewed once squash re-start has commenced
	2.2 Infection	Not possible for different entry and exit routes to the courts but glass doors to entrance corridor will allow visibility of others. Main entrance door to be kept locked to restrict access to court area. Signs to discourage congregating in corridor before or after games.				Y	Additional keys to be given to those that need them.
	2.3 Infection	Hand sanitiser and wipes provided for use by players outside each court and toilet in addition to hand washing station near toilet.				Y	None at this stage
	2.4 Infection	Initial deep clean of all contact surfaces prior to re-opening and players entering the building. Completed on 22nd July.				Y	None at this stage
	2.5 Infection	Upstairs gallery / viewing area to be closed to discourage socialising.				Y	None at this stage
	2.6 Infection	Regular cleaning schedule for off-court areas. Corridor to be cleaned twice a week				Y	Effectiveness to be reviewed once squash restart has commenced
3. TOILETS AND SHOWERS	3.1 Infection	The showers and changing facilities will be open from 1 <sup>st</sup> September for use after playing limited to two people at a time. Players to arrive dressed to play to avoid potential contact with others in changing rooms. Toilet and hand washing facilities open with access through changing room				Y	None at this stage
	3.2 Infection	Initial deep clean of the toilets and hand basins prior to re-opening. Deep clean of showers prior to opening.				Y	None at this stage
	3.3 Infection	Regular cleaning schedule for toilet, showers and changing facilities. Cleaned twice a week.				Y	Effectiveness to be reviewed once changing rooms are opened

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/Action Required
4. SQUASH COURTS	4.1 Infection	An initial deep clean of the courts will be undertaken on Wednesday 22nd July				Y	None required
	4.2 Infection	All common touch points, (light meters, door handles) to be cleaned by players before and after court sessions. Patch cleaning of floors with wipes by players as required. Full cleaning of floors of all courts twice a week.				Y	None at this stage
	4.3 Infection	Entry and exit routes to the courts have been clearly communicated to members				Y	None at this stage
	4.4 Infection	Court booking time have been staggered at 30 minute intervals and cycle time increased to 60 minutes, to make it unlikely that there will be any risk to social distancing outside the courts				Y	None at this stage
	4.5 Infection	There will be 10 minute 'lights off' intermissions between playing sessions to allow for air circulation and evaporation of perspiration				Y	None at this stage
	4.6 Infection	All upstairs court windows to be left open and extractor fans left on.				Y	None at this stage
	4.6 Infection	The initial 5 minutes of each court booking has been allocated for sanitisation of equipment and common touch areas (e.g. door handles, light meters)				Y	None at this stage
	4.7 Infection	All court bookings will be online				Y	None at this stage
	4.8 Infection	Both player names must be entered on the booking system. By doing this, (a) a record will be kept of everyone who has entered the club to play squash, and (b) we are able to evidence that attendance numbers present no risk to social distancing				Y	None at this stage
	4.9 Infection	The playing protocols make it clear that play is restricted to the formats prescribed by England Squash, i.e. <ul style="list-style-type: none"> <li>• <i>solo practice</i></li> <li>• <i>matches between two players from same household bubble</i></li> <li>• <i>socially distanced 'sides' games and practise routines involving two players</i></li> <li>• <i>full court matches permitted from 1<sup>st</sup> September between two players from within "squash bubble" of up to six members</i></li> </ul>				Y	None at this stage

	4.10 Infection	No more than 2 players allowed in squash court to allow for social distancing				Y	None at this stage
	4.11 Infection	Courts divided into 'sides' zones (using tape to mark the floor) to accommodate different training groups. The tape remains in situ for all sessions.				Y	None at this stage
	4.12 Infection	All players must bring their own equipment and there should be no sharing of equipment.				Y	None at this stage
	4.13 Infection	Hand sanitisers, wipes and bins will be positioned outside each court				Y	None at this stage
	4.14 Infection	<p>Players wishing to form "squash bubbles" for full court matches should register with the club.</p> <p>Movement between bubbles is only possible for players who have not played within the bubble for 7 days.</p> <p>Full England Squash guidelines on playing within bubbles circulated to all members.</p>				Y	None at this stage

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/Action Required
4. PLAYERS	4.1 Infection	The playing protocols are explicit that anyone feeling unwell, showing any Covid-19 symptoms or should be self-isolating, must not visit the club				Y	None at this stage
	4.2 Infection	Players should arrive in kit and no earlier than five minutes before the session start time. Outdoor shoes should be changed before going onto court.				Y	None at this stage
	4.3 Infection	In line with the playing protocols, the ball must be cleaned with a disinfectant wipe before entering the court				Y	None at this stage
	4.4 Infection	Each player is required to bring a towel onto court to wipe away sweat, and it is explicit that there is to be no hand wiping on court walls				Y	None at this stage
	4.5 Infection	Each player is advised to bring their own filled water bottle				Y	None at this stage
	4.6 Infection	Players can bring small kit bags onto court or leave large bags and outdoor shoes outside the court				Y	None at this stage
	4.7 Infection	All players are required to remain on court during the duration of the court booking				Y	None at this stage
	4.8 Infection	All players are required to arrive changed no earlier than 5 minutes before their court booking. Warm-ups are to be done outside or at home pre-arrival				Y	None at this stage
	4.9 Infection	All players are required to leave the court area immediately at the end of their court booking				Y	None at this stage
	4.10 Infection	If players wish to remain at the club for a post-match drink, they are required to bring either a tracksuit or a change of shirt				Y	None at this stage
	4.11 Infection	All coaches are required to maintain social distancing at all times and restrict their sessions to the types of play and number of participants as prescribed by England squash.				Y	None at this stage
5. JUNIOR COACHING	5.1 Infection	Coaching will only be provided to juniors in the following ways; 1) On a one to one basis 2) Two juniors from the same household 3) Two, three or four juniors from different households who are part of a bubble registered with Chantry Squash Club. The coach can be on court or observing from the viewing gallery.				Y	None at this stage
	5.2 Infection	During coaching all juniors must have a parent or responsible adult present in the gallery to advise and support as necessary. The adult should wear a face covering.				Y	None at this stage

		Only one supporting responsible adult will attend the club for each coaching session. When a bubble group is being coached only one responsible adult should be present to advise and support the whole group.					
	5.3 Infection	The coach will maintain a list of names, contact details and times of entry for all juniors and adults for track and trace.				Y	None at this stage
	5.4 Infection	If the coach enters the gallery they should wear a face covering and must maintain a social distance of 2 metres from the responsible adult. They should wipe and disinfect any identified touch spots in the gallery at the end of the session.				Y	None at this stage
	5.5 Infection	All juniors must bring their own eye protectors and other equipment. No equipment will be lent by the coach.				Y	None at this stage
	5.6 Infection	The coach will open and shut the court door to reduce juniors touching surfaces.				Y	None at this stage
	5.7 Infection	The coach will regularly disinfect the ball during the lesson.				Y	None at this stage
	5.8 Infection	The coach will maintain a distance of two metres throughout the session.				Y	None at this stage
	5.9 Infection	If a Junior or parent requests, the coach will wear a face mask whilst on court.				Y	None at this stage
	5.10 Infection	All payments for coaching must be made through electronic bank transfer.				Y	None at this stage

Completed by	Role	Assessment Review Date
Mike Champion	Chairman, Chantry Squash and Racketball Club	21 <sup>st</sup> October 2020